



**JOSEPH**

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**ZEKERI**

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Portfolio: <https://www.behance.net/josephzeke91>

## Key skills

- Graphics Design
- Web Design
- Product Design
- MS Excel
- Product management
- Hardware

## Education

Diploma in Computer Science from Kogi State University  
Graduated

B.sc Information Technology from National Open University of Nigeria  
Graduated

M.sc Information Technology From National Open University of Nigeria

## Professional Summary

I am a Motivated and detail-oriented factory worker and supervisor with strong hands-on experience in manufacturing and team leadership. Skilled in using information technology to streamline operations, improve productivity, and support continuous improvement. Committed to quality, safety, and delivering results in fast-paced environments.

## Work Experience

**Tally Clerk/Machine Operator at Bua Cement PLC. Feb2024–Till date**

### Key responsibilities

- Supervision of staffs in loading bay
- Operation of conveyor belts and parkers.
- Monitoring of cement loading bay
- Proper recording of logistics data e.g Tonnage, Truck plates numbers and ATC
- Enforcing safety while working with conveyor belts

### Achievements

- Introduction of digital ERP tally for digital entries.

**Supervisor at Danco Groups of Companies Feb2021–Jan2023**

### Key responsibilities

- Enforcing customer excellence among junior staffs
- ERP(Enterprise Resource Planning) utilization and generation of reports
- Daily POS reconciliations
- Daily updating of excel spreadsheets

### Achievements

- Introduction of digital wallet for credit customers.
- Increased business sales by 12%

**IT Officer at Green Vision International**

Feb2023–Jan2024

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### Languages:

English

h Edo

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### Hobbies:

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- Making research
- Ethical Hacking
- ,Web Surfing
- Product Design
- Reading, and Travelling

### Key responsibilities

- Recovered network hardware and software failures.
- Monitored on-demand planning and scheduling upgrades and maintenance of hardware and software
- Coordinated and communicated with impacted end-users.
- Documented issues related to components failures

### Achievements

- Worked with in-house team to build a scaling and working web application for network marketing and sales.
- Increasesalesby15%usingwebtechnologiesandcustomer relationship management skills.
- Increased numbers of sales outlets and numbers of stockiest around South-South Nigeria region.

### Training & Certifications

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- Routing And Switching-CCNA (Cisco Certified Networking Associates200-125)AfriHub, Global Distance Institute, Abuja. (2019/2020)
    - CyberSecurity Training(CyberOps) AfriHub, Global Distance Institute, Abuja. (2019/2020)
    - N-Power Computer Hardware Tech Training under National Social Investment Programme (NSIP) (2020/2021)
    - Work Ethics & Culture Training(Federal Republic of Nigeria Industrial Training Fund.
    - ALX AWS Cloud Practitioner Certification (2025)
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### References

**Aduke Benjamin**

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