

PROFESSIONAL SUMMARY

Computer Science graduate with hands-on experience across IT support, software development, and marketing automation. Skilled in troubleshooting technical issues, developing cross-platform applications, and building automated workflows that streamline business processes. Strong communicator with a proactive approach to solving problems and delivering exceptional user experiences across diverse technical environments.

CORE SKILLS

IT Support & CRM:

Active Directory, ManageEngine, Zoho CRM, HubSpot, account management, troubleshooting, ticket resolution & escalation, technical documentation, user training

Development & Design:

HTML, CSS, JavaScript, Tailwind CSS, React.js, Flutter, Firebase, Hive, API integration (Axios, RESTful, JSON), Git/GitHub, Figma, WordPress, Vercel

Automation & Marketing Tools:

Zapier, Airtable, Make, n8n, Apollo, Mailchimp, Clay, HTML/CSS email design, lead generation, Meta Business Suite, Google Analytics

Data & Analytics:

SQL (MySQL Workbench), Excel VBA, Power BI, ArcGIS, data visualization, database design, ERD modeling

Machine Learning:

Python, Jupyter Notebook, Kaggle datasets, NLP, classification algorithms

Business & Collaboration Tools:

Microsoft Office, Google Workspace, Slack, Microsoft Teams, Notion, ClickUp, Canva, CapCut

PROFESSIONAL EXPERIENCE

Email Marketing Intern	Sept 2025 - Nov 2025
GAO Tek Inc. - Remote (Part-time)	
<ul style="list-style-type: none">Ran B2B email campaigns using Apollo and mail merge for product promotions and eventsGenerated qualified leads weekly through prospecting and data enrichment with Clay and ApolloBuilt follow-up sequences to nurture leads and tracking campaign performance with weekly reportsCollaborated with a global team via Microsoft Teams	
AI Automation Trainee Virtual Assistant	May 2025 - Oct 2025
LoubbyAI x DivVerse Labs - Remote (Part-time)	
<ul style="list-style-type: none">Built automation workflows using Zapier, Airtable, Make, and n8n to eliminate manual processes across client projectsDesigned responsive HTML email templates in Mailchimp for onboarding, product launches, and automated nurture flowsBotrex Technology: Generated leads using Apollo/Clay, built Zapier automation for personalized emails, designed HTML/CSS templates, achieved 10 sign-ups in first weekApex Build Co.: Built automated lead generation system integrating Facebook Ads → HubSpot Forms → Mailchimp (3-part email sequence) → Calendly → Google CalendarManaged campaigns using ClickUp, created marketing content (graphics, videos, social media calendars)	

IT Support Specialist & Business Application Administrator

Dec 2023 - Oct 2024

Ibadan Electricity Distribution Company (IBEDC)

- Managed staff accounts via Active Directory and across multiple enterprise applications, performing password resets and access controls
- Resolved daily helpdesk tickets via ManageEngine ticketing platform and escalated complex cases to relevant teams
- Provided first-contact troubleshooting and resolution for enterprise application issues and user account requests via multiple support channels (in-person, email, calls, chats)
- Delivered user training and authored user guide for electricity payment application (IBEDC Pay)
- Provided customer support for IBEDC Pay users: confirmed transactions, issued refunds, updated CRM records
- Performed new setup and routine maintenance of hardware systems such as laptops and desktops
- Performed QA testing, identified bugs, and collaborated with developers for fixes
- Provided short-term administrative support to the Chief Legal Officer and Head of IT

Software Developer Intern (Mobile & Web)

May 2022 - Oct 2022

O'Bounce Technologies & 1App Fintech

- Developed cross-platform mobile and web apps using Flutter, Firebase, HTML, CSS and JavaScript with UI/UX implementations
- Conducted QA testing and bug identification

EDUCATION

Bachelor of Science in Computer Science

Aug 2023

Dominican University, Ibadan • Second Class Upper Division • Major GPA: 4.79/5.0

Award of Excellence recipient • Leadership roles: Student Council Representative, Electoral Committee Secretary, Hostel Representative

CERTIFICATIONS & PROFESSIONAL DEVELOPMENT

AI/Low-Code Automation Training - LoubbyAI x DivVerse Labs

National Youth Service Corps (NYSC) - Completed October 2024

Mobile Application Development - O'Bounce Technologies

Web Development - SheCodes

KEY PROJECTS & ACHIEVEMENTS

Marketing Automation: Automated lead generation system for Apex Build Co. integrating Facebook Ads, HubSpot, Mailchimp, and Zapier

Email Marketing: Responsive HTML/CSS email designs & templates in Mailchimp including welcome flows, launch announcements, and drip sequences

IBEDC Change Management: Web system for tracking change requests and improving transparency

Weather App: Real-time weather conditions via external API -

ToDo App: Flutter task manager with Firebase sync

MedTrack: Medical management app for healthcare professionals

Glam Chic Store: E-commerce site with cart and authentication

Database Management: Designed ERD models for university hostel system using SQL Workbench; analyzed Nairaland SQL database with complex queries

Data Analytics: Built Farmers Market dashboard using Power BI; created Invoice Management System with Excel VBA

Machine Learning: Developed cyberbullying detection model using Python and Kaggle dataset with NLP classification algorithms